

**GRAND ELK MANAGEMENT LLC
GOLF COURSE AND CLUB OPERATIONS
BOARD OF DIRECTORS MEETING MINUTES
FINAL**

DATE: June 27, 2023

HELD AT: RMG office, Granby & Via Zoom

I. CALL TO ORDER: Mrs. Wood, President, called the meeting to order at 8:32a.m., with the following:

Directors:	Lisa Wood	President
	Nate Burns	Vice President - Absent
	Sandy Vanderploeg	Treasurer
	Cliff Larson	Board Member
	Michael Palmer	Secretary – VIA ZOOM
Club staff:	Larry Burks	General Manager
RMG Representatives:	Mike Claney	President
	Tom Swift	Association Manager
Guests:	None	
Recording Secretary:	Tom Swift	

II. APPROVAL OF PRIOR MEETING MINUTES:

MOTION: Sandy Vanderploeg moved, seconded by Cliff Larson, to approve the May 30, 2023 minutes as presented. Motion passed unanimously.

III. FINANCIAL REVIEW: Lisa Wood presented the April 2023 Grand Elk Club Financials to the Board and noted that some adjustments will need to be made to these financials with Community Financials. Lisa noted that the payroll tax issues have been fixed with ADP. The club's initial inventory control have been fixed, the prices for products vary week by week and price adjustments are being made. The Board reviewed inventory control inspections. The GEO finance committee will continue to meet to review financial reports and make necessary adjustments to the financials.

IV.

V. NEW BUSINESS:

A. Superintendent proposal (executive session): Discussed below under executive session.

Motion: Cliff Larson moved, Sandy Vanderploeg seconded, to moved to go into executive session at 8:49am. Motion unanimously passed.

Motion: Sandy Vanderploeg moved, Cliff Larson seconded, to exit executive Session at 9:21am. Motion unanimously passed.

Motion: Cliff Larson moved, seconded by Sandy Vanderploeg to approve the superintendent proposal as discussed and presented by Larry Burks. Motion unanimously passed.

- B. **Pool Heater:** Larry updated the Board that one of the pool heaters at the club is on its last leg and is going to need replacement in the near future. The current pool heater will be replaced with a high efficiency pool heater at an estimated cost of \$10,000.

VI. OLD BUSINESS:

- A. **Asphalt around the trash dumpsters:** Larry noted he is working on getting quotes for replacing the asphalt around the trash dumpsters and he noted a few other areas that are needing asphalt repairs that will be taken care of at the same time.
- B. **Irrigation System update:** Larry updated the Board on the need for updates to the irrigation system and noted that some parts of the current system are over 22 years old. It was noted that a quote to update the irrigation system with new pipe, pumps and valves came in at a cost of 4.4 million. Larry is investigating options to reduce this price and is looking at what parts of the system are most critical to replace or if the project can be done in a phased approach. The repairs to the system will impact golf operations drastically for the length of the season, if this is a phased approach, the impact will be significantly less.

ACTION ITEM: Lisa Wood will investigate what financing options are available for the club to allow for this repair to be completed.

ACTION ITEM: Michael Palmer will investigate if he is able to acquire piping for the irrigation system at a lower cost than what was bid.

- C. **Clubhouse Landscaping:** The landscaping at the clubhouse monument is nearing completion. There is still work to be done figuring out the irrigation system at the monument. Boulders will be installed at the monument in the near future.
- D. **Elk Head removal:** Larry noted that the elk head, located on the spa man building will be moved to the clubhouse soon. Larry also noted that the elk statue, previously located at the Grand Elk entrance on Thompson Road will be moved to the monument area and a concrete pad will be poured soon for this statue to sit on. There will be plantings following the
- E. **Mailbox cover:** Larry noted that the new mail box cover will be installed sometime in the near future..


VII. DEPARTMENT UPDATES:

- A. **Golf shop:** The golf shop is in full swing and the club is happy to have the new Golf Professional , Mike Haslar, joining the team.
- B. **Grille:** The grille operations have been going well, and revenues are up over 20% from last year for the facility. The pool bar is operating just on weekends.
- C. **Golf Maintenance:** Larry updated the Board on current golf maintenance operations. He noted that the snow mold spots in the turf are starting to recover now that the soil temperatures have increased and the greens are healthy. The addition of the used rough mower has allowed for the ability to mow the rough more consistently. Voles and Ground squirrel bait and kill have been applied and results seem to be working well, Larry is still working on spot treatment for continued issues with ground squirrels and voles.

- VIII. POOL AND SPA:** The pool and spa attendance is starting to ramp up with the warmer summer weather. The pool Sand Filter has been received and will be installed when the new pool heater is installed. The Pool bar is normally only open on weekends but will be open on the 4th of July. Larry will be hosting a 4th of July cookout at the club, following the 4th of July parade.

- IX. **EXECUTIVE SESSION (Personnel):** Discussed above under the superintendent proposal.
- X. **ADJOURNMENT:** It was moved by Sandy Vanderploeg and seconded by Cliff Larson to adjourn the Club meeting at 9:43 a.m.

Prepared by:
Tom Swift

Approved by: 
Larry Burks, General Manager

Title	GEO Club 6.27.23 Meeting Minutes
File name	GE Club Minutes June 27 2023 FINAL.doc
Document ID	9434d12ab9e9e9e3106635a77e2df0f88a18c57d
Audit trail date format	MM / DD / YYYY
Status	● Signed

Document History



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08 / 15 / 2023

14:04:09 UTC

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IP: 65.155.81.123



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08 / 31 / 2023

13:50:14 UTC

Viewed by Larry Burks (lburks@grandelk.com)
IP: 24.8.250.119



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