

**GRAND ELK MANAGEMENT LLC  
GOLF COURSE AND CLUB OPERATIONS  
BOARD OF DIRECTORS MEETING MINUTES  
FINAL**

**DATE:** May 30, 2023

**HELD AT:** RMG office, Granby

**I. CALL TO ORDER:** Mrs. Wood, President, called the meeting to order at 8:35a.m., with the following:

Directors:	Lisa Wood	President
	Nate Burns	Vice President
	Sandy Vanderploeg	Treasurer
	Cliff Larson	Board Member
	Michael Palmer	Secretary
Club staff:	Larry Burks	General Manager
RMG Representatives:	Mike Claney	President
	Tom Swift	Association Manager
Guests:	None	
Recording Secretary:	Tom Swift	

**APPROVAL OF PRIOR MEETING MINUTES:**

**II. APPROVAL OF PRIOR MEETING MINUTES:**

**MOTION:** Nathan Burns moved, seconded by Sandy Vanderploeg, to approve the April 25, 2023 minutes as presented. Motion passed unanimously.

**III. FINANCIAL REVIEW:** The Board reviewed the April 2023 Grand Elk Management financials. It was noted that the club is currently operating on a YTD basis loss of 97502. It was noted that this loss is typical for this time of the year and this financial position will improve now that golf operations are open for the season.

**IV. NEW BUSINESS:**

- A. **Golf Course Superintendent:** Larry noted that the current superintendent for the golf club has resigned effective Sunday, May 28<sup>th</sup>, 2023 and the club is currently in the process of looking for a new superintendent.
- B. **Golf Professional:** Larry update the Board that the current golf professional Mike Ritter will be leaving Grand Elk after this golf season and that a new golf professional, Mike Haslar, has recently been offered and has accepted the job. Discussion regarding a going away present for Mike Ritter.
- C. **Asphalt around the trash dumpsters:** Larry updated the Board on the asphalt around the trash dumpster is damaged and is heaving. Discussion relating to replacing the area in front of the dumpster with Concrete vs asphalt. Larry will acquire bids for concrete work.

- D. **Asphalt bid to finish the areas on the course that were not finished last year:** Larry noted that some areas on the golf course still need asphalt repair in multiple areas. It was noted that bids from last year have increased drastically. The remaining work is scheduled to be completed in 2023.
- E. **New irrigation system update:** Larry reviewed the updated pricing for the irrigation system and noted that prices for materials have increased drastically, but labor should be priced similar to what was originally budgeted. Discussion relating to a phased approach for the new irrigation system & discussion regarding how to pay for this project.
- F. **Clubhouse landscaping:** The club is working on the landscaping at the clubhouse including adding mulch and topsoil to the Club monument sign. The Elk from the HWY 40 entrance will be moved to a new location near the clubhouse entrance sign soon.
- G. **Mailbox cover:** The Board has been working with a contractor on a design to install a cover for the mailboxes and this cover will include room for expansion to include additional mailboxes in the future.
- H. **Elk Head from the spa man building:** It has been approved to move the elk head from the H&R Block Building to the clubhouse. It was noted that this will be a small cost associated with moving this sign.
- I. **Employee housing:** Larry updated the Board that the Grand Elk Club has secured a new rental unit in Winter Sage to house employees. It was noted that the club plans to fill this unit with employees and during the offseason should be able to fill the unit with non-employees.
- J. **Used Rough Mower:** Larry reviewed the need for a new rough mower to help maintain the grounds. The board noted that this rough mower is necessary and should be purchased. Larry also noted that the club has recently purchased a used truck for use at the club.
- K. **Membership Clarification:** Larry reviewed the membership guidelines and noted that only one couple per home is eligible for club membership. Secondary club memberships, including golf, can be purchased at the Rendezvous Rate for \$3,400. Larry noted that many owners are requesting just social membership that would include pool and hot tub access instead of a full golf membership.

**MOTION:** Cliff Larson moved, seconded by Nathan Burns, to establish a club social membership for co-owners at a rate of \$2,000 per membership. Social members will be entitled to pool and hot tub use and member discounts, excluding golf. Language to be finalized by Lisa and Larry Burks.

#### V. OLD BUSINESS:

- A. **Water rights:** Larry Burks updated the Board on the clubs water rights for 2023. Larry noted that the club is still working on securing more water rights, including acquiring windy gap water rights.
- B. **Bobcat:** Larry Burks noted that the club's BobCat machine has been repaired by the BobCat service technician. This Bobcat still has a little bit of life left. The club is exploring additional machinery for future needs.

#### VI. DEPARTMENT UPDATES:

- A. **Golf shop:** The new club's new point of sale system and it's use in the golf shop. He reviewed some issues with the system and ways the club is working around these issues.
- B. **Grille:** The Grille has been extremely busy and is doing quite well. It was noted that the new point-of-sale is having trouble combining multiple locations including the Grille, Beverage cart orders, etc. onto one tab.
- C. **Golf maintenance:** Larry Burks updated the Board on the golf maintenance operations currently underway. It was noted that Larry is stepping in on maintenance operations to help with the transition of the golf superintendent.

**VII. Pool and spa:** The pool and spa have been very busy and there has been some new furniture added to the pool deck. A new sand filter for the spa is on order and should be installed soon.

**VIII. Executive Session**

**MOTION:** Sandy Vanderploeg moved, seconded by Nathan Burns, to enter into executive session to discuss personnel concerns. Entered at 9:44 AM

**MOTION:** Nathan Burns moved, seconded by Michael Palmer, to exit executive session. Exited at 9:56 AM

**IX. ADJOURNMENT:** It was moved and seconded to adjourn the Club meeting at 9:56 a.m.

Prepared by:  
Tom Swift

Approved by:   
Larry Burks, General Manager

<b>Title</b>	GEO club 5.30.23 Meeting Minutes
<b>File name</b>	GE Club Minutes May 30 2023 FINAL.doc
<b>Document ID</b>	f1d0e7925dcda205ac2cac214ff57555f50a2b90
<b>Audit trail date format</b>	MM / DD / YYYY
<b>Status</b>	● Signed

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## Document History



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**07 / 21 / 2023**

17:01:33 UTC

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IP: 65.155.81.123



VIEWED

**07 / 24 / 2023**

15:16:46 UTC

Viewed by Larry Burks (lburks@grandelk.com)  
IP: 24.8.250.119



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**07 / 24 / 2023**

15:17:26 UTC

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The document has been completed.