

**GRAND ELK MANAGEMENT LLC
GOLF COURSE AND CLUB OPERATIONS
BOARD OF DIRECTORS MEETING MINUTES
FINAL**

DATE: April 25, 2023

HELD AT: RMG office, Granby

I. CALL TO ORDER: Mrs. Wood, President, called the meeting to order at 8:32a.m., with the following:

Directors:	Lisa Wood	President
	Nate Burns	Vice President
	Sandy Vanderploeg	Treasurer
	Michael Palmer	Secretary
Club staff:	Larry Burks	General Manager
RMG Representatives:	Mike Claney	President
	Tom Swift	Association Manager
Guests:	None	
Recording Secretary:	Tom Swift	

APPROVAL OF PRIOR MEETING MINUTES:

II. APPROVAL OF PRIOR MEETING MINUTES:

MOTION: Nathan Burns moved, seconded by Michael Palmer, to approve the February 28, 2023 minutes as amended. Motion passed unanimously.

III. FINANCIAL REVIEW: The Board reviewed the 2022 yearend Grand Elk Management financials, including reviewing a few additional General ledger accounts listed on the income statement. The Board noted that the club had a positive cashflow for 2022 and the additional income will be applied to the GEM reserves account for future capital improvement projects. It was noted that as of this meeting, GEM financials for 2023, are not yet ready for review and Larry Burks is working closely with Community Financials to get 2023 financial statements finalized for the Board for review.

IV. NEW BUSINESS:

A. **Bobcat:** Larry Burks reviewed issues with the Club's bobcat and noted that this machine has finally broken down and will need to be replaced. Larry noted that this machine is vital for plowing, dirt work etc and the club will likely need to purchase a new bobcat prior to the 2023 Winter Season. Board discussion regarding alternative equipment that the club should explore.

V. OLD BUSINESS:

A. **Water rights:** Larry Burks updated the Board on the clubs water rights for 2023 including the club seeking additional water rights from other possible entities

VI. DEPARTMENT UPDATES:


- A. **Golf shop:** The new club's new point of sale system is up and running and is working well. POS system is up and working, the club still has access to the history through June, 2023. It was noted that each owner and individual playing golf should download the GolfNow app, where they can sign up for tee times, etc. The golf shop has received it's 2023 summer orders and is fully stoked for the summer golf season. Larry Burks noted that the club is starting to transition to new range balls instead of the used range balls used in the past, this should improve the guest experience at the range.
- B. **Grille:** The Grille has received new tables and barstools these should be installed before the opening of the club. It was noted that the entire grille was cleaned and reorganized from the top down. The new Point of Sale system is working well.
- C. **Golf maintenance:** Larry Burks updated the Board on the golf maintenance operations currently underway, these include: spraying for snow mold, spraying for meadow voles, work to control ground squirrel population, painting of restroom buildings and cleaning up the back 9 to prepare for summer golfing operations. The golf course is expected to open in some capacity the first week of May. It was noted that the golf cart tent has been removed from the parking lot and there is not current plan for replacement.

VII. **Pool and spa:** The spa has been drained, cleaned and refilled for the upcoming season. Larry reviewed work that was completed in 2022 on the pool.

VIII. **Club Sign & mailboxes:** The Grand Elk Golf club sign has been moved and installed at the entrance to the club and has been landscaped with rock and mulch; the Elk Statue will be moved in front of the clubhouse this summer. A 12x12 area with new cluster mailboxes will be installed at the club to ease ice and snow issues in the current mailboxes.

IX. **ADJOURNMENT:** It was moved and seconded to adjourn the Club meeting at 9:51 a.m.

Prepared by:
Tom Swift

Approved by: 
Larry Burks, General Manager

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06 / 08 / 2023

18:47:30 UTC

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