

**GRAND ELK MANAGEMENT LLC
GOLF COURSE AND CLUB OPERATIONS
BOARD OF DIRECTORS MEETING MINUTES
FINAL**

DATE: January 31, 2023

HELD AT: RMG office, Granby

I. CALL TO ORDER: Mrs. Wood, President, called the meeting to order at 8:33a.m., with the following:

Directors:	Lisa Wood	President
	Nate Burns	Vice President
	Sandy Vanderploeg	Treasurer
	Michael Palmer	Secretary
	David Janitor	Board member at large
Club staff:	Larry Burks	General Manager
RMG Representatives:	Alex Kale	Association Manager
	Korene Oates	Controller
Guests:	None	
Recording Secretary:	Alex Kale	

II. APPROVAL OF PRIOR MEETING MINUTES:

MOTION: Mrs. Vanderploeg moved, seconded by Mr. Burns, to approve the November 29, 2022 minutes as written. Motion passed unanimously.

III. FINANCIAL REVIEW: The revised November financials were reviewed. On the balance sheet, the Interco balance between the GEOA and GEM needs to be reviewed further. Korene Oats will true up Inventory in the December financials. The sales tax payable reflects some rounding issues from the POS system. The total sales tax amounts on the balance sheet includes the amount to be paid in the following month. The payroll tax payable will also be reconciled in the December financials and are tied to the remittance form. On the income statement, the GID Non assessable lots still needs to be corrected, for a total of \$43,432 for the year.

ACTION ITEM: the Finance Committee will meet to review December financial statements once they are ready.

IV. NEW BUSINESS:

- A. **Grille event feedback:** Mr. Burks discussed conducting regular member surveys to gauge interest in events, amenities and to receive feedback. Discussed distinction between Social and Club events. Mrs. Wood and the Strategic Planning Committee are planning a large-scale survey of the owners. Mr. Burks will purchase Survey Monkey to be able to conduct regular surveys. Discussion of producing newsletters again by mid-March.

ACTION ITEM: A bullet point newsletter to be created after each board meeting, for a quick update to owners.

V. OLD BUSINESS:

- A. **Water rights:** the attorneys are reviewing both the Linke Lake and Green Mountain reservoir rights. The Bureau of Reclamation will be notified of the intent with regards to Green Mountain rights two years before the rights expire. They will also be working with BW Land that owns the land that Linke Lake is on regarding those rights. The attorneys will also be working with Town of Granby as the water supply agreement for the 75-acre feet of water from the Town expires after the 2024 irrigation season.

VI. DEPARTMENT UPDATES:

- A. **Golf shop:** There is a lot of change due to new payroll system, new POS, new equipment needs and the change to Community Financials (CFI). The new United Business Bank account has been opened. Mr. Burks is still working with CFI on how to reimburse tips. For now, he is paying tips out of the UBB account and is working to get tips paid directly on paychecks.
- B. **Grille:** The Grills is slow for lunch but very busy for dinner. The staff is discussing the possibility of not allowing reservations due to last minute cancellations or no shows. Tess would like to try not allowing reservations to see if the situation improves. If there is a wait, the downstairs area can be available. Discussion and suggestions made by the board.
- C. **Golf maintenance:** Staff is busy with trail maintenance, snow plowing and equipment servicing. The recent snow has made it difficult to keep the trail open and groomed. The ATV had a clutch problem and is currently not operable.
- D. **Pool and spa:** the spa has seen a lot of use on the weekends.

VII. ADJOURNMENT: It was moved and seconded to adjourn the Club meeting at 10:11a.m.

Prepared by:
Alex Kale

Approved by: 
Larry Burks, General Manager

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SENT

02 / 28 / 2023

21:03:23 UTC

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02 / 28 / 2023

21:53:46 UTC

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02 / 28 / 2023

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COMPLETED

02 / 28 / 2023

21:54:07 UTC

The document has been completed.