

APPLICATION FOR RESIDENTIAL EXTERIOR PAINTING/STAINING OF EXISTING STRUCTURE

See Grand Elk Ranch and Club Design Guidelines and Regulations, Sections 5.12
Application will be accepted for review when ALL information is provided, ALL fees & deposits are paid and upon verification
Applicant/Property Owner is current on ALL Grand Elk Owners Association assessments, levies and/or fines.

TO BE COMPLETED BY APPLICANT. PLEASE FILL IN PDF FORM OR PRINT CLEARLY.

PROJECT LOCATION Lot _____ Village _____ Street Address of Lot _____

PROPERTY OWNER _____ Email _____

Mailing Address _____

Phone _____ Cell _____

*The Preliminary Review is typically performed within one week after your **COMPLETE** submission is received.
It will detail changes, additions or deficiencies that need to be met before your application
will be scheduled for review by the Design Review Board.*

Where do you want the Preliminary Review notes sent?

EMAIL ADDRESS REQUIRED: _____

FEE **\$100.00** Check # _____ Date _____ Name on Check _____

Fees **MUST** accompany this Application before the Preliminary Review will be scheduled.
Make checks payable to **Grand Elk Owners Association**.

_____ **NO CHANGE FROM CURRENT PAINT/STAIN COLOR** _____ **CHANGE IN PAINT/STAIN COLOR**

FINISH SCHEDULE – LIST OF BUILDING MATERIALS

The Applicant must submit a complete Finish Schedule with a list of Building Materials and Colors (below). Provide physical samples of actual materials (siding, trim, etc.) with each of the appropriate finishes (stain, paint, etc.) applied. Provide a colored photo of the street side of residence to show how materials and colors are currently utilized.

Item	Material (siding, trim, etc.)	Color Name and Reference Number	Manufacturer
Primary Wall Material			
Other Wall Material			
Other Wall Material			
Stucco			
Miscellaneous Accents/Trim			
Window Trim			
Door Trim			
Exterior Doors			
Garage Doors			
Deck Material			
Railings/Balusters			
Fascia			
Soffit			

Attach a street view photo of the structure to be painted/stained to show how materials and colors are currently utilized.

Please submit HARD COPIES and ELECTRONIC* FILES (indicated with *) for all items below. Refer to Section 9.2

Completed Application* and payment of all Fees & Deposits

Street view photo* of the structure

Physical samples of actual materials (siding, trim, etc.) with each of the appropriate finishes (stain, paint, etc.) applied

- All required items are to be received a minimum of **21 days** before the monthly Design Review Board meetings. Contact Resort Management Group at 970-887-6030 (dial option 4) for a meeting schedule.
- Deliver all materials to the Grand Elk Owners Association office at Resort Management Group located at 62543 US Highway 40 (south of Granby).
- **Please make sure date of submission, your name, property street address and legal description are on ALL items submitted.**
- For electronic files, label file with last name, legal description and what is shown in the file. Example: "Jones L 72 Arrowhead Site Plan." Email required files to **gedrb1@gmail.com**.
- It is the responsibility of the Builder and/or Owner, Architect, Contractor or Authorized Agent to obtain a current copy of the most recently revised guidelines by calling 970-887-6030 or online at <https://grandelkliving.com/homeowners-association/design-review-board/>

Statement of Recognition

I have read, understood and will comply with the Grand Elk Ranch & Club Design Guidelines and Regulations, dated _____ concerning the guideline parameters and procedures for the design and construction processes at the Grand Elk Ranch & Club.

Signed _____ Date _____

PLAN REVIEWER’S CHECKLIST FOR EXTERIOR PAINTING/STAINING OF EXISTING RESIDENTIAL STRUCTURE

Your Application will be reviewed by an independent Plan Reviewer to be checked for compliance. A report detailing any noncompliant issues or deficiencies will be emailed to the Applicant typically within a week from the cutoff date for submissions. It is the Applicant’s responsibility to remedy all noncompliant issues and deficiencies **before** this Application is submitted to the Design Review Board for review and final approval.

This Checklist is used for the Preliminary Review and is provided as a helpful reference tool for applicants. This Checklist may not constitute a complete list of required items. Please contact the Plan Reviewer at gedrb@aspenhi.com if you have questions.

Thank you for completing this application in its entirety.

	THESE 3 COLUMNS FOR DRB USE ONLY		
	COMPLIANT	NOT COMPLIANT	N/A
COMPLETED APPLICATION			
Hard copy			
Electronic file			
All Fees paid & all GEOA assessments/fines/levies current			
Date on ALL items submitted			
Name of Property Owner on all items submitted			
Property Street Address on ALL items submitted			
Legal Description on ALL items submitted			
MATERIALS AND COLORS			
Provide physical samples of actual materials (siding, trim, etc.) with each of the appropriate finishes (stain, paint, etc.) applied:			
Primary Wall Material			
Other Wall Material			
Other Wall Material			
Stucco			
Miscellaneous Accents/Trim			
Window Trim			
Door Trim			
Exterior Doors			
Garage Doors			
Deck Material			
Railings/Balusters			
Fascia			
Soffit			
Street view photo of the structure			

PLAN REVIEWER’S NOTES:	
DATE OF REVIEW:	PLAN REVIEWER: